



Financial and Administrative Service Department
Purchasing Office
PO Box 1088, Austin, Texas, 78767

February 4, 2008

Health Institute, Inc.
Karol Harris, CEO
3512 Red River Street
Austin, Texas 78705

Dear Ms. Harris:

The City of Austin has approved the execution of a contract with your company for MCH Evaluation Services in accordance with the IFB Best Value WDJ0006.

Responsible Department:	Health & Human Services
Department Contact Person:	Vanessa Metzger
Department Contact Email Address:	vanessa.metzger@ci.austin.tx.us 7201 Levander Loop, Austin, Texas 78702
Department Contact Telephone:	(512) 972-5465
Project Name:	Material Child Health Evaluation Services
Contractor Name:	Health Institute, Inc.
Contract Number:	NA080000071
Contract Period:	02/01/08-08/31/08
Contract Period Amount	\$85,000.00
Extension Options:	None
Requisition Number:	NA
Solicitation Number:	NA
Agenda Item Number:	Item No. 69
Council Approval Date:	01/31/08

A copy of the contract/purchase order will be forwarded by mail or email.

Thank you for your interest in doing business with the City of Austin. If you have any questions regarding this contract, please contact the person referenced under Department Contact Person above.

Sincerely,

Wilbur Jones
Buyer I
Purchasing Office